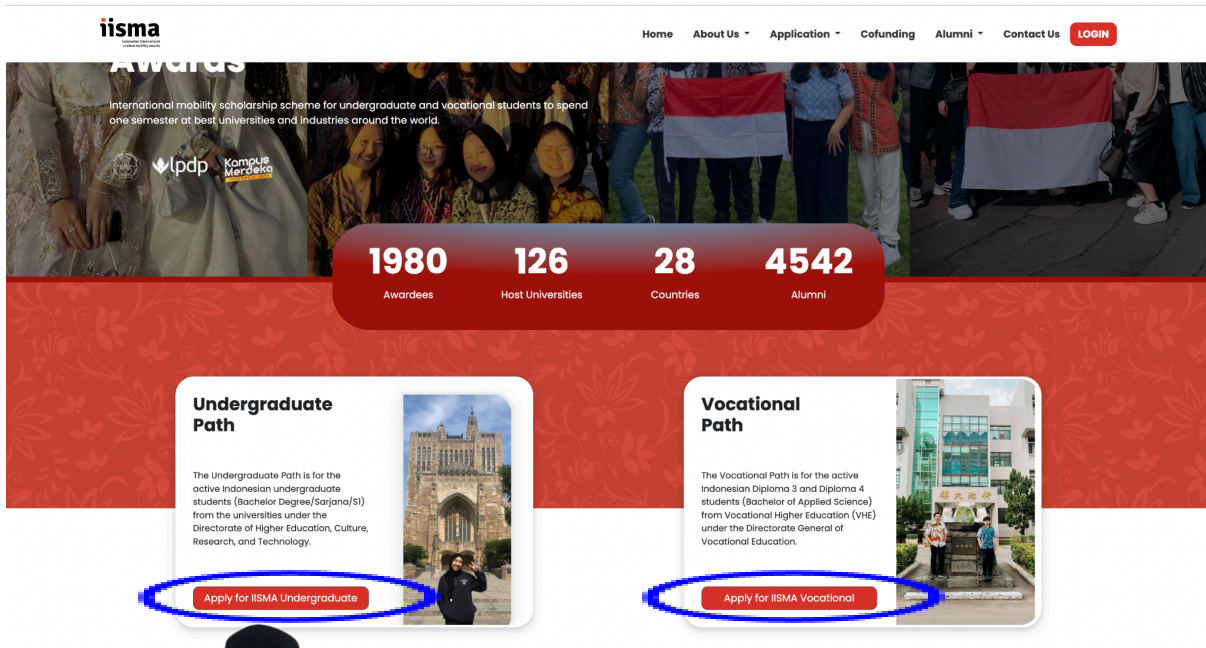
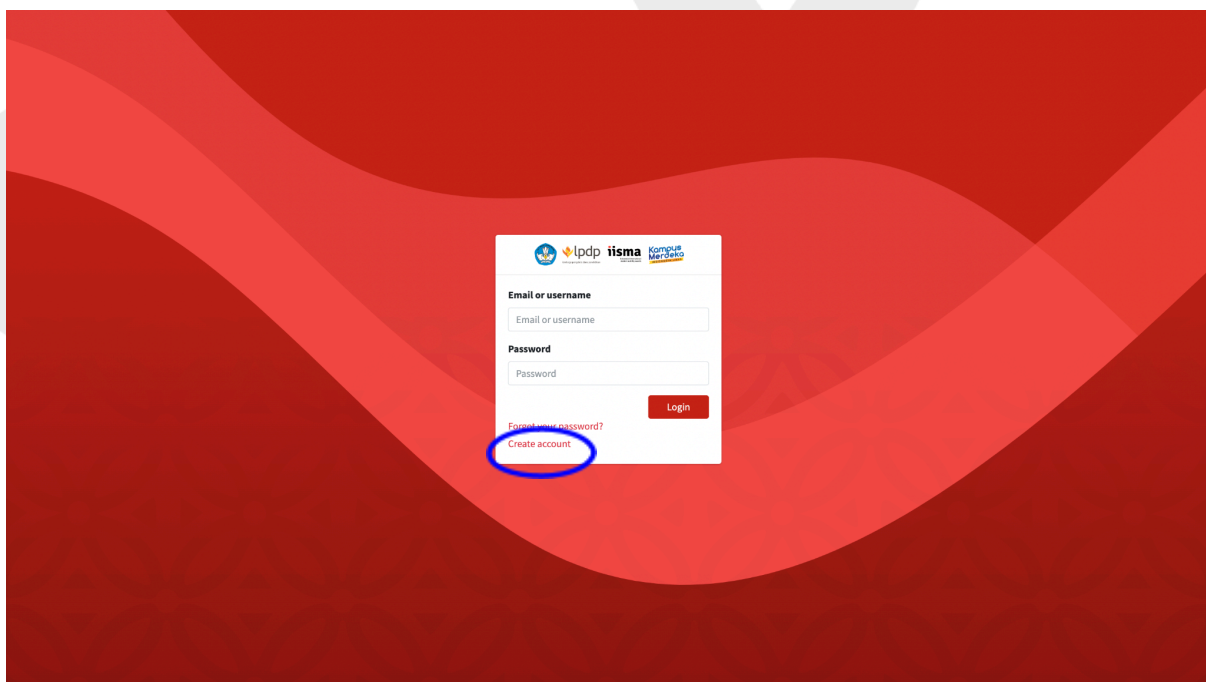


APPLICATION PROCEDURE FOR IISMA 2024

- Go to <https://iisma.kemdikbud.go.id/> and click **apply for IISMA undergraduate** if you are an undergraduate student, OR **apply for IISMA vocational** if you are a vocational student.



- You will be redirected to this page. If you already have an account you can login immediately. If not, you can create an account by clicking the "Create account" button.



- You will be redirected to this page if you choose to create an account. Fill the form carefully as you will not be able to change your credentials later. **Make sure you choose “Awardee Candidate” as the role.**

The screenshot shows a registration form titled "Awardee Candidate" on a red background. The form includes the following fields and options:

- Logos for LPDP, IISMA, and Kampus Merdeka.
- Title: Awardee Candidate
- Text: "Already registered? [Sign In](#)"
- Text: "New application, please follow the steps below to register"
- Section: "Change role" with a dropdown menu showing:
 - ☒ Awardee Candidate
 - ☐ Interviewer Candidate
 - ☐ KUI
- Field: Email
- Field: Username
- Field: Password
- Text: "The password must be 8 characters long and does not contain a part username"
- Field: Repeat Password
- Text: Repeat Password
- Red button: Register
- Text: [Forgot your password?](#)

- You will receive an activation link in your email. Click the link to complete your account registration.

Activate your account Inbox x



No Reply - System IISMA <noreply1.iisma@gmail.com>
to me ▼

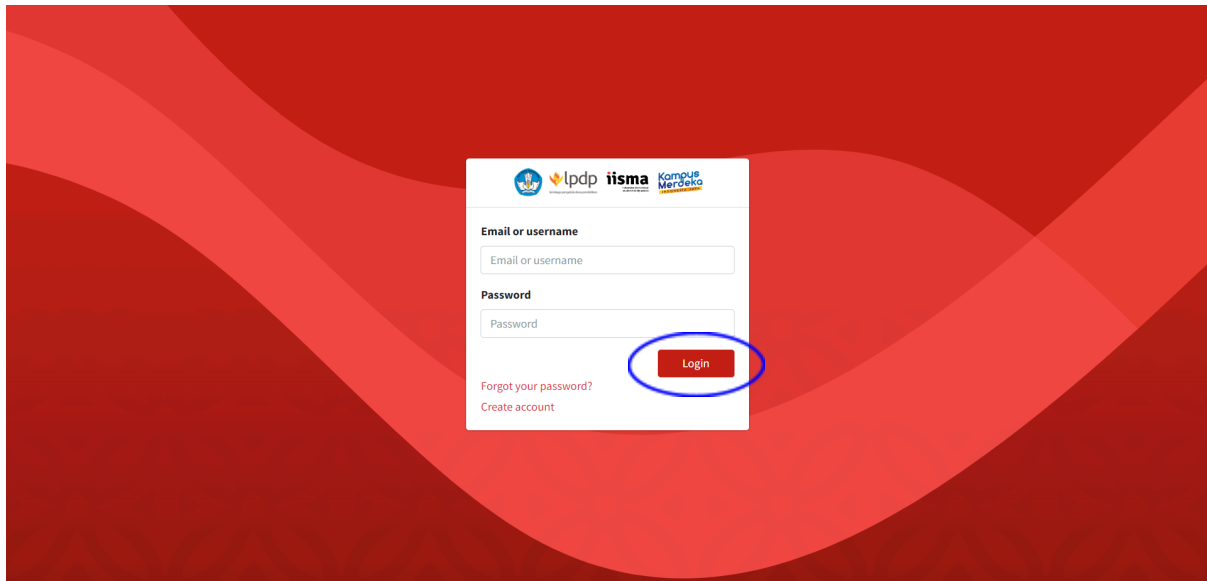
This is activation email for your account on <https://iisma.kemdikbud.go.id/portal/>.

To activate your account use this URL.

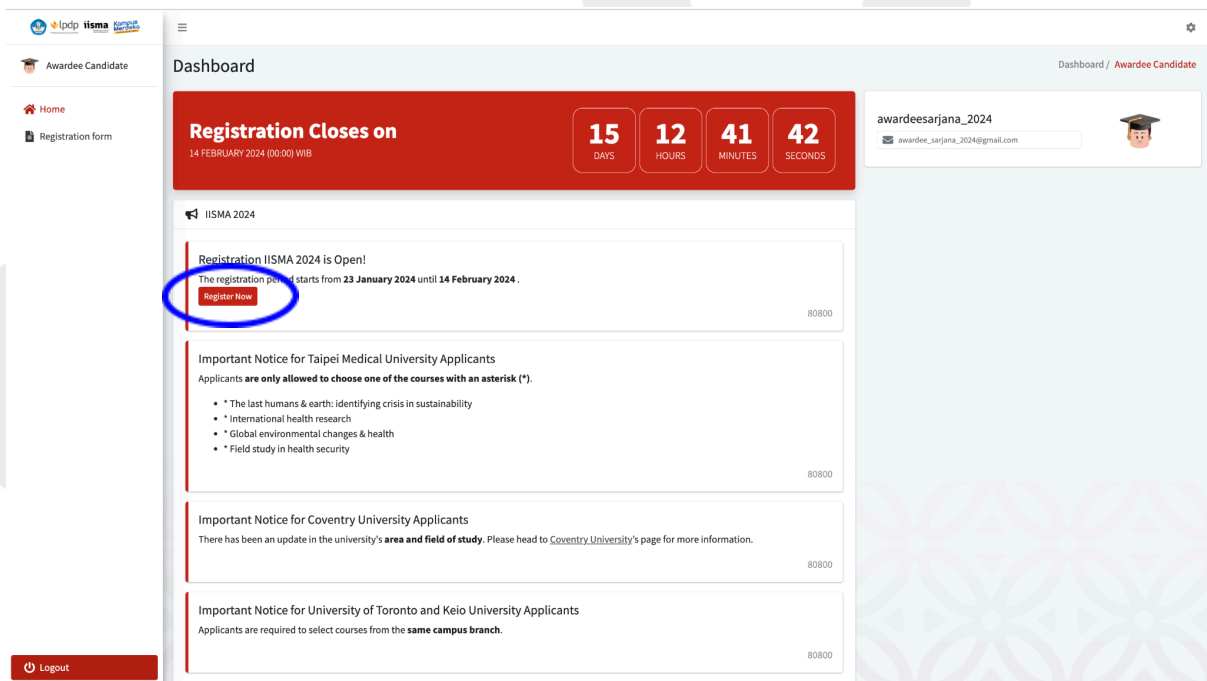
[Activate account.](#)

If you did not registered on this website, you can safely ignore this email.

- Once you have registered, you can immediately login with your account. Enter your email/username and password and click "Login".



- This page will show up when you're successfully logged in, click **"register now"** to continue the registration process.



7. Choose your degree accordingly to continue.

The screenshot shows the 'Choose Degree' page of the iisma application portal. The page has a light blue background with a subtle geometric pattern. On the left, there is a sidebar with the iisma logo and navigation links: 'Awardee Candidate', 'Home', and 'Registration form'. The main content area is titled 'Choose Degree' and contains a form with the question 'What is your Degree ?'. Below the question are three red buttons labeled 'Sarjana', 'D3', and 'D4'. The footer of the page is dark red and contains copyright information, the IISMA Secretariat address, and a Helpdesk email address.

Dashboard / Awardee Candidate / Choose Degree

What is your Degree ?

Sarjana

D3

D4

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IISMA Secretariat

Address:
Kompleks Kementerian Pendidikan, Kebudayaan, Riset, dan Teknologi, Gedung D Lantai 18, Jalan Jenderal Sudirman, Pintu Satu, Senayan, Jakarta, Indonesia 10270

Helpdesk:
helpdeskiiisma@gmail.com

Logout

8. Choose the scholarship scheme accordingly to continue.

The screenshot shows the 'Choose Path' page of the iisma application portal. The page has a light blue background with a subtle geometric pattern. On the left, there is a sidebar with the iisma logo and navigation links: 'Awardee Candidate', 'Home', and 'Registration form'. The main content area is titled 'Choose Path' and contains a form with the question 'What is your Path ?'. Below the question are two red buttons labeled 'Regular' and 'Affirmation'. The footer of the page is dark red and contains copyright information, the IISMA Secretariat address, and a Helpdesk email address.

Dashboard / Awardee Candidate / Choose Path

What is your Path ?

Regular

Affirmation

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IISMA Secretariat

Address:
Kompleks Kementerian Pendidikan, Kebudayaan, Riset, dan Teknologi, Gedung D Lantai 18, Jalan Jenderal Sudirman, Pintu Satu, Senayan, Jakarta, Indonesia 10270

Helpdesk:
helpdeskiiisma@gmail.com

Logout

9. Fill and complete the form with your personal data correctly.

The screenshot shows the 'Registration Form' interface. On the left is a sidebar with the IISMA logo, 'lpdp iisma kampus Merdeka', and a user profile 'Awardee Candidate' with a 'Logout' button. The main content area is titled 'Registration Form' and contains a section 'Fill in or Confirm Your Personal Details'. Below this section, a note says 'Please refer to PDDIKTI to fill in your personal details below (PDDIKTI)'. The form fields include: NIK, NIM, Birth Date (with a calendar icon and placeholder 'dd/mm/yyyy'), Birth Place, and Phone Number. A 'Logout' button is visible in the bottom left corner of the sidebar.

10. You will see the “International Office/PIC of the IISMA Program” Section as shown below.

The screenshot shows the 'Registration Form' interface with the 'International Office / PIC of the IISMA Program' section highlighted by a blue box. Above this section is a field for 'Latest Cumulative GPA *' with an example of 3.45. The highlighted section contains a note: 'Please ask your International Office to email us at secretariat@iisma.id if there is no contact detail in this registration portal'. It includes three input fields: 'Full name of Head of International Office *', 'Email address of International Office *', and 'Whatsapp / phone number of Head of International Office *'. Below the highlighted section is the 'English Proficiency Score' section, which includes a note: 'You must submit your English Proficiency Test score electronically. More information is available ([here](#))'. It contains a dropdown for 'Language Test Type' (with 'Select Language Test Type' as the current selection), an 'Overall Score *' field, and a 'Test Date *' field (with placeholder 'dd/mm/yyyy' and a calendar icon). A 'Logout' button is visible in the bottom left corner of the sidebar.

This section is a **read-only section for applicants**. The columns will automatically be filled once you enter the details of your home university in the “Personal Details” section.

For example:

- a. The picture here is an example for students from Universitas Gadjah Mada. Once they input their home university, this section will be filled automatically with the details of their International Office.

International Office / PIC of the IISMA Program

Please ask your International Office to email us at secretariat@iisma.id if there is no contact detail in this registration portal

Full name of Head of International Office *
I Made Andi Arsana, Ph.D.

Email address of International Office *
head-oia@ugm.ac.id

Whatsapp / phone number of Head of International Office *
I Made Andi Arsana, Ph.D.

- b. The picture shown is an example for universities who haven't reported their International Office/PIC of the IISMA Program details to IISMA. If you encounter such a condition, you have to remind your International Office/PIC of the IISMA Program at your home university to send their details to secretariat@iisma.id.

International Office / PIC of the IISMA Program

Please ask your International Office to email us at secretariat@iisma.id if there is no contact detail in this registration portal

Full name of Head of International Office *
There is no contact detail in this registration portal, please ask your International Office to email us

Email address of International Office *
There is no contact detail in this registration portal, please ask your International Office to email us

Whatsapp / phone number of Head of International Office *
There is no contact detail in this registration portal, please ask your International Office to email us

11. Next, you have to fill in your English Proficiency Score details. You can only send 1 (one) type of English Proficiency Score.

English Proficiency Score

You must submit your English Proficiency Test score electronically. More information is available [\(here\)](#)

Language Test Type
Select Language Test Type

Overall Score *

Test Date *
dd/mm/yyyy

The IELTS/TOEFL/IBT/Duolingo exam score is valid from 15 August 2022

Some things to pay attention:

- You must write your score exactly as written on your certificate (e.g. 8,0 is not the same as 8.0, therefore you have to write as written on your certificate).
- **You have to send your certificate electronically to IISMA according to the guidelines that can be accessed through this link ([click here](#)).**
- **Applicants who submitted Duolingo as their EPT must attach the certificate link and set their Duolingo certificate to public/shareable.**

Failure to meet these requirements might result in the rejection of your application, as your certificate may be perceived as not original.

12. Fill this section with organizational experiences you have had in the past 3 years.

The screenshot shows a web application interface for IISMA. On the left is a sidebar with the IISMA logo, a user profile icon labeled 'Awardee Candidate', and navigation links for 'Home' and 'Registration form'. At the bottom of the sidebar is a red 'Logout' button. The main content area is titled 'Organization/Volunteer Experience (over the past three years)'. It contains two identical sections for 'First Organization/Volunteer Experience' and 'Second Organization/Volunteer Experience'. Each section has a 'Scope' dropdown menu, a 'Role' dropdown menu, an 'Organization Name' text input field, and a 'Short description' text area with a character count (0/200). The background of the page features a large, faint watermark of the Garuda Pancasila symbol.

13. Fill this section with Awards you have received in the past 3 years.

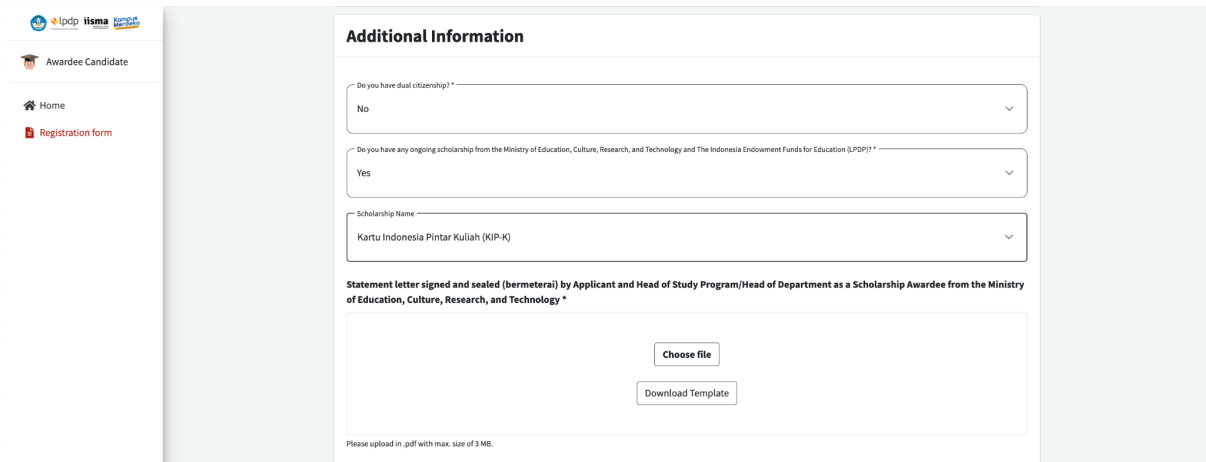
The screenshot shows the 'Awards/Achievement (over the past three years)' section of the application form. On the left is a sidebar with the iisma logo, 'Awardee Candidate' status, and links for 'Home' and 'Registration form'. The main content area has a red 'Logout' button at the bottom left. The form is divided into two sections: 'First Award' and 'Second Award'. Each section contains a 'Scope' dropdown menu (currently showing 'Select Scope'), a 'Role (Position)' dropdown menu (currently showing '-'), and a text field for 'Organizing Institution Name'. Below these is a 'Short description' text area with a character count of '0/200'. The 'Second Award' section is partially visible below the first.

14. Fill the “Additional Information” as accurately as possible.

The screenshot shows the 'Additional Information' section of the application form. The sidebar and 'Logout' button are the same as in the previous screenshot. The form contains several questions, each with a 'No' option in a dropdown menu: 'Do you have dual citizenship? *', 'Do you have any ongoing scholarship from the Ministry of Education, Culture, Research, and Technology and The Indonesia Endowment Funds for Education (LPDP)? *', 'Have you ever participated in more than one MBKM flagship program? *', 'Have you been involved in any drug abuse, misuse or addiction? *', 'Have you ever been convicted in a crime? *', and 'Have you ever been diagnosed with, or had to take treatment for Tuberculosis (TB) in the last 6 (six) months? *'. There is also a section for 'Scanned Color Copy of Indonesian Identity Card (KTP) *' with a 'Choose file' button. A note below states: 'Please upload in .pdf with max. size of 500 KB.'.

Important things to notice

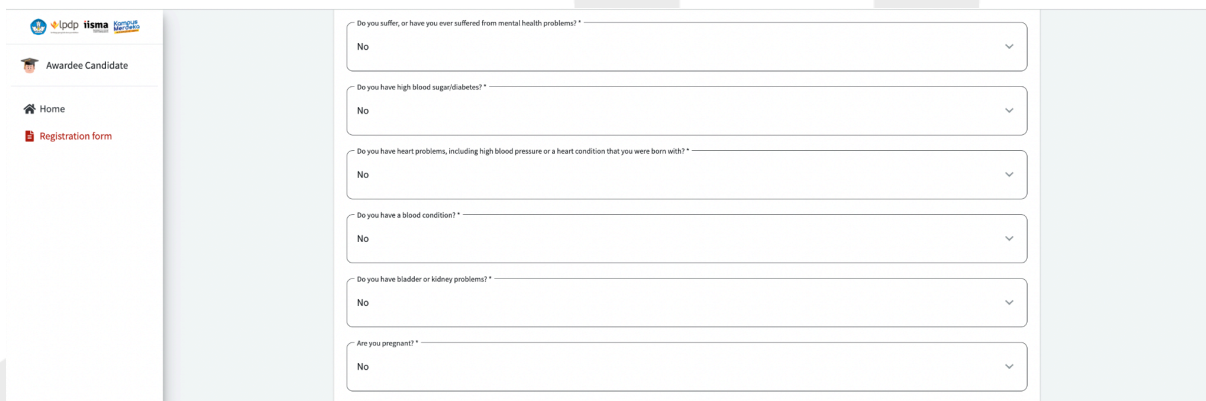
If you choose the “Affirmation” track or if you have another scholarship from the Ministry of Education, Culture, Research, and Technology or LPDP you must choose “Yes” for the second question and fill in the details as requested in the form.



The screenshot shows the 'Additional Information' section of the iisma application form. The left sidebar contains the iisma logo, 'lpdp iisma', and navigation links: 'Awardee Candidate', 'Home', and 'Registration form'. The main content area has the title 'Additional Information' and three dropdown menus: 'Do you have dual citizenship?' (selected 'No'), 'Do you have any ongoing scholarship from the Ministry of Education, Culture, Research, and Technology and The Indonesia Endowment Funds for Education (LPDP)?' (selected 'Yes'), and 'Scholarship Name' (selected 'Kartu Indonesia Pintar Kuliah (KIP-K)'). Below these is a text area for a 'Statement letter signed and sealed (bermetra) by Applicant and Head of Study Program/Head of Department as a Scholarship Awardee from the Ministry of Education, Culture, Research, and Technology'. There are 'Choose file' and 'Download Template' buttons. A note at the bottom states: 'Please upload in .pdf with max. size of 3 MB.'

Moreover,

You have to fill questions related to health conditions as accurately as possible.



The screenshot shows the health conditions section of the iisma application form. The left sidebar is the same as the previous screenshot. The main content area contains seven dropdown menus for health-related questions: 'Do you suffer, or have you ever suffered from mental health problems?' (selected 'No'), 'Do you have high blood sugar (diabetes)?' (selected 'No'), 'Do you have heart problems, including high blood pressure or a heart condition that you were born with?' (selected 'No'), 'Do you have a blood condition?' (selected 'No'), 'Do you have bladder or kidney problems?' (selected 'No'), and 'Are you pregnant?' (selected 'No').

15. Next, you have to choose your host university preferences.

Important notes before choosing a host university

- a. For the undergraduate path, you have to fill your EPT Score first. The availability of host universities will depend on your EPT Scores. For example, if you input your Duolingo English Test, some universities will not appear.

The screenshot shows the iisma application interface. On the left is a sidebar with the iisma logo, 'Awardee Candidate' status, and navigation links for 'Home' and 'Registration form'. The main content area is titled 'Fill in the University and Course Details (First Preference)'. It includes a warning: 'Please ensure that you do not take the same course among the four courses.' Below this are four identical rows, each with a 'Select University' dropdown and a 'Select Course - Please select your host university first' dropdown. A link to the host university list is provided. A second section, 'Fill in the University and Course Details (Second Preference)', follows the same structure but is partially cut off at the bottom. A 'Logout' button is visible in the sidebar.

- b. For the vocational path, you have to choose a Field of Study that aligns with your study program. For example, if you are enrolled in a “Management” study program, host universities that offer only “Engineering” as their Area of Study will not appear.

The screenshot shows the application form interface. On the left is a sidebar with the iisma logo, 'Awardee Candidate' status, and navigation links for 'Home' and 'Registration form'. The main content area is titled 'Fill in the Field of Study, Specialization, and University (Main Preference)'. It includes instructions: 'You may choose different Field of Study and Specialization in Main Preference and Second Preference. Please ensure that you choose the most relevant Field of Study and Specialization with your Study Program/Department.' Below this are three dropdown menus: 'Field of Study *', 'Select Field of Study - Please select your area of study first', 'Select Specialisasi *', 'Select Spesialisasi - Please select your field of study first', and 'Select University', 'Select University'. A 'Logout' button is at the bottom left. The second preference section is identical and located below the first.

16. To complete the form, you should upload the supporting documents as instructed.

The screenshot shows the 'Upload Supporting Documents' section of the application form. It lists three required documents with upload instructions and buttons: 1. 'English Proficiency Test: IELTS/ TOEFL iBT/Duolingo/TOEIC English Test *' with a 'Choose file' button and a note 'Please upload in .png or .pdf with max. size of 500 KB.' 2. 'Academic transcript (semester 1-3 for 4th semester student and semester 1-5 for 6th semester student) *' with a 'Choose file' button and a note 'Please upload in .png or .pdf with max. size of 500 KB.' 3. 'Letter of Statement Signed and Stamped (bermetrai) by the Head of Study Program/Head of Department *' with a 'Choose file' button, a 'Download Template' button, and a note 'Please upload in .png or .pdf with max. size of 3 MB. Letter of Statement Signed and Stamped (bermetrai) by Applicant and Parents/Guardians'. A fourth section for 'Letter of Statement Signed and Stamped (bermetrai) by Applicant and Parents/Guardians *' is partially visible at the bottom. A 'Logout' button is in the sidebar.

17. In the last part, you should answer the essay question as honestly as possible.

18. Key points to note in IISMA 2024 Application Form is the **“Self Survey”**. This survey must be completed by applicants.

- There are several questions and statements in this survey that you have to answer based on your actual situation;
- Your data confidentiality is assured;
- Ensure a good internet connection and that your device is ready;
- You can fill out the survey only **ONCE within a 25-minute time limit**, and once you click start the timer will start counting the remaining time left;
- **Once you click ‘Start’, the timer begins, and you cannot cancel the process. Therefore, you must fill out the survey immediately after clicking the ‘Start’ button.**

- Applicants are required to keep the questions and answers confidential.
- IISMA will not provide assistance should you encounter trouble. Therefore, applicants should ensure the best technical conditions on their end.
- Failure to complete the survey and guidelines as mentioned here might result in rejection of application.

19. If you would like to save your application halfway through, you can click the **“Save Draft”** button. Please be noted that by clicking the **“Save Draft”** button, you **have not submitted** your application yet, and you can still edit your submission. If the submit button does not appear, please click save draft first.

The screenshot shows the IISMA application form interface. On the left is a sidebar with the IISMA logo, 'Awardee Candidate' status, and navigation links for 'Home' and 'Registration form'. The main content area has a text input field for 'Please elaborate on your current physical and mental health, including any dental or oral treatment, medical interventions, and mental health therapy or counseling.' with a character count of 0/350. Below this is a 'Self Survey' section with a list of instructions: 'There are several questions and statements in this survey that you have to answer based on your actual situation/', 'your data confidentiality is assured.', 'Please prepare a good internet connection and your device is ready.', 'You have around 25 minutes to finish the survey.', and 'There is only one chance to complete the survey, and it must be submitted once it is finished'. A red 'Start' button is below the instructions. At the bottom of the form are 'Save Draft' and 'Submit' buttons. The footer contains copyright information, the IISMA Secretariat address (Kompleks Kementerian Pendidikan, Kebudayaan, Riset, dan Teknologi, Gedung D Lantai 18, Jalan Jenderal Sudirman, Pintu Satu, Senayan, Jakarta, Indonesia 10270), and a Helpdesk email (helpdesk@iisma@gmail.com). A 'Logout' button is in the bottom left corner.